SAMPLE PROGRAM EVALUATION
Home Study Delivery Format /Asynchronous Programming

[**INSERT** CE Provider Name]

[**INSERT** Program Title]

[**INSERT** Program Date]

Identify your profession:

___ Professional Counselor

___ Social Worker

___ Psychologist

___ Psychiatrist

___ Psychiatric Nurse

___ Other:_____

How many years of experience do you have in your profession?

___ 0–1

___ 1–2

___ 2–4

___ 4+

Please indicate the degree to which you disagree or agree with the statements below.

Disagree (**1**)   *Somewhat Disagree* (**2**)   *Neutral* (**3**)   *Somewhat Agree* (**4**)   *Agree* (**5**)

1. The learning objectives were fully addressed.	**1 2 3 4 5**
2. The program content was current.	**1 2 3 4 5**
3. The program content enhanced my multicultural awareness and ability to work with diverse populations.	**1 2 3 4 5**
4. The program content was appropriate to my education and experience.	**1 2 3 4 5**
5. The program content was relevant to my profession.	**1 2 3 4 5**
6. The program materials enhanced my learning experience.	**1 2 3 4 5**
7. The program materials were professional in appearance.	**1 2 3 4 5**
8. The presenter/author was knowledgeable about the content.	**1 2 3 4 5**
9. The presenter/author effectively delivered the subject matter.	**1 2 3 4 5**
10. The program advertisement was accurate.	**1 2 3 4 5**
11. The instructions for accessing the program were clear.	**1 2 3 4 5**
12. The instructions for navigating through the program were clear.	**1 2 3 4 5**
13. The instructions for requesting accommodations for a disability were clear.	**1 2 3 4 5**
14. The instructions for obtaining my certificate of completion for CE credit were clear.	**1 2 3 4 5**
15. My questions or concerns were addressed effectively and in a timely manner.	**1 2 3 4 5**

N/A (**0**)   *Disagree* (**1**)   *Somewhat Disagree* (**2**)   *Neutral* (**3**)   *Somewhat Agree* (**4**)   *Agree* (**5**)

16. The online technology/platform was appropriate for this event.	**0 1 2 3 4 5**
17. The continuing education provider utilized the technology effectively.	**0 1 2 3 4 5**
18. My request for accommodations was satisfactorily met.	**0 1 2 3 4 5**

How could we improve this program?

Other Comments:

Points to consider as you design your program evaluation:

- If you have more than one presenter and/or author you must allow the participant to evaluate each separately. A good way to accomplish this is by repeating Items 8 and 9 based on the number of presenters and/or authors and inserting the presenter/author name.

- Each item should only evaluate one concept.

- Items related to personal growth or applicability to personal issues are not appropriate for professional continuing education program evaluations.