



**National Counselor Examination (NCE)  
National Clinical Mental Health Counseling Examination (NCMHCE)  
State Specific Insert  
for Washington Licensure Candidates**

**\*\*This is a supplement to the NCE/NCMHCE Combo Candidate Handbook. You can download the handbook from the NBCC Web site at [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap).\*\***

#### **CONTACT INFORMATION**

All questions and requests for information about Washington licensure should be directed to:

Washington State Department of Health  
Health Professions Quality Assurance  
PO Box 47869  
Olympia, WA 98504-7869  
Phone: 360-236-4923  
Web site: <http://www.doh.wa.gov>

All questions and requests for information about the Washington licensure examination program should be directed to:

NBCC Assessment Dept.  
3 Terrace Way  
Greensboro, NC 27403  
Phone: 336-547-0607  
Web site: [www.nbcc.org/stateboardmap](http://www.nbcc.org/stateboardmap)

#### **ELIGIBILITY REQUIREMENTS**

Candidates should send the Licensure Examination Registration Form with **original ink signature**, examination fee (\$185), and an official, sealed (unopened) academic transcript identifying the conferral date of a Master's degree in counseling or a related field to NBCC. **(Fees are subject to change.)**

#### **REGISTRATION DEADLINES**

Candidates will need to allow approximately 4 weeks processing time once their payment and materials are received by the NBCC Assessment Dept. Candidates can submit registration materials described above at any time but be aware that space is limited. The fees are good for 6 months.

#### **TESTING SCHEDULE**

Testing is the first full week of each month, Monday thru Saturday at 9:00am and 1:30pm, with four hours allowed for the exam. However, only certain sites offer Saturday testing; candidates should contact AMP for particular locations and dates. Candidates are scheduled on a first-come, first-served basis. There are two testing locations in Washington, however, you are able to test at any of the over 150 AMP assessment centers across the U.S. The two sites in Washington are Seattle and Spokane.

Examination schedule for 2009/2010:

|   |               |               |
|---|---------------|---------------|
| ❖ | November '09  | 11/02 – 11/07 |
| ❖ | December '09  | 12/07 – 12/12 |
| ❖ | January '10   | 01/04 – 01/09 |
| ❖ | February '10  | 02/08 – 02/13 |
| ❖ | March '10     | 03/01 – 03/06 |
| ❖ | April '10     | 04/05 – 04/10 |
| ❖ | May '10       | 05/03 – 05/08 |
| ❖ | June '10      | 06/07 – 06/12 |
| ❖ | July '10      | 07/05 – 07/10 |
| ❖ | August '10    | 08/02 – 08/07 |
| ❖ | September '10 | 09/13 – 09/18 |
| ❖ | October '10   | 10/04 – 10/09 |
| ❖ | November '10  | 11/01 – 11/06 |
| ❖ | December '10  | 12/06 – 12/11 |

Exam dates should be scheduled by the candidate through AMP's Web site or by calling AMP's toll-free customer service line **after receiving confirmation from NBCC.**

AMP Phone number: 888-519-9901  
AMP Web site: [www.goAMP.com](http://www.goAMP.com)

#### **RE-REGISTRATION**

Candidates who fail the exam must wait at least 3 months from their test date before they can retest. The actual retest date will depend on the monthly testing schedule and site availability. Candidates will need to send a new registration form and examination fee (\$185).

#### **SPECIAL ACCOMMODATIONS**

Candidates must request special accommodations by completing the form in the Candidate Handbook and submitting it with their Licensure Examination Registration Form. Supporting documentation from a qualified professional is also required. Special Accommodation approvals are good for one year. After one year, candidates will need to submit a new request. Candidates testing with approved special accommodations should schedule their test via the toll-free number to ensure their accommodations are confirmed.

#### **AFTER PASSING THE EXAM**

Once a candidate has successfully passed the NCE or NCMHCE, the candidate must contact the Washington State Department of Health to apply for state licensure. All questions about the Washington licensure process should be addressed to the Washington State Department of Health.