



NBCC Continuing Education Calendar Calendar Listing Request Form

As a service to NBCC certificants and approved providers of continuing education, NBCC maintains a calendar of live-event activities on the Continuing Education page of our Web site (www.nbcc.org). Providers may list events free of charge; however, content is subject to NBCC approval.

DIRECTIONS

To submit an event listings via e-mail: You can complete the form and click on the submit button at the bottom of the page to send the form via e-mail. You will need Adobe Acrobat 7 or better to be able to fill out the form electronically.

You may also provide the required information (listed below) in the body of an e-mail and send it to continuinged@nbcc.org.

To submit an event listings via fax: This form can be filled out electronically or by hand and then faxed to NBCC at 336-547-0017

To submit event listings via postal mail: Please complete the form below and submit it to NBCC Continuing Education Calendar, 3 Terrace Way, Greensboro, NC 27403-3660

Important note: In order for items to appear in the calendar’s monthly update, they must be received no later than the 20th of the preceeding month.

ACEP INFORMATION

Name of organization holding NBCC approved provider status: _____

NBCC approved provider number: _____ Contact person for listing: _____

Contact information for listing: _____

Form completed by: _____ Date: _____

EVENT INFORMATION

Date of live event: _____ Title of activity: _____

Location (city, state and country): _____

Date of live event: _____ Title of activity: _____

Location (city, state and country): _____

Date of live event: _____ Title of activity: _____

Location (city, state and country): _____

Date of live event: _____ Title of activity: _____

Location (city, state and country): _____

Approved Continuing Education Providers may submit up to 20 calendar items per calendar month.

The National Board for Certified Counselors, Inc. values diversity.

There will be no barriers to certification on the basis of gender, race, creed, age, sexual orientation or national origins.